

Community Health Services Administration Vacancy Announcement

Public Health Nurse (PHN)

241 N. Figueroa Street
Los Angeles, CA 90012

Community Health Services (CHS) envisions communities that promote and sustain healthy living through clinic and field services provided at our 14 health centers throughout LA County. This position reports to the Deputy Director of CHS and will primarily oversee policy planning, development, implementation and evaluation for all services provided within the division, as well as other duties as assigned.

Minimum Requirements:

- Valid CA RN License
- PHN Certificate
- Driver's License
- Currently on a Public Health Nurse Certification list or interested in a lateral transfer

Desirable Qualifications:

- CHS District Public Health Nursing experience
- Strong written and verbal communication skills
- Ability to prioritize assignments and meet deadlines
- Ability to work independently with minimal supervision
- Excellent interpersonal, organizational, and time-management skills
- Experience in writing, analyzing and evaluating policies
- Proficient using Microsoft Office Suite (Word, Excel, PowerPoint, Access, Publisher, Visio)

Persons interested should submit the following via email:

- Resume with cover letter describing interest and qualifications
- Copy of Last two (2) Performance Evaluations
- 2013 and 2014 Attendance Records

Attention:

Gema Morales-Meyer, RN MSN/MPH

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This is not an Official Examination Announcement